

Treatment Contract

between client and James Alexander Kelly

Signing this document represents an agreement between us. Please complete this form and fill out the Contact Information Form on the website prior to our first full session together.

General

I do not have the availability to be an emergency contact for you. I will have limited availability outside of our session hours. If you are in crisis or needing immediate assistance please contact 911 or the crisis line. If you are experiencing ongoing crisis we will look at ways for you to be best supported by external resources that are able to meet ongoing crisis response needs.

Confidentiality Policy

Our conversations are private except in the case of disclosure that includes:

- Unreported ongoing child abuse with present danger
- A threat to a person's life or significant harm (your life or another's)
- Details of a completed or planned indictable offence (such as armed robbery)
- Court subpoena

The person paying for these sessions will be notified if there is a missed appointment unless another agreement is made.

Please note, I attend regular clinical supervision. This is to protect both client and practitioner and part of professional certification regulations.

Cancellation/No Show Policy

If you are not able to make a session or need to reschedule please allow for 48 hrs notice. This allows another client to access this time slot. If you do not show up, or cancel without this notice period you will be charged for the session.

Online/Telehealth Policy

- No recording of any sessions at any time.
- Please be mindful there are no other people in the room that can hear or have visual range of you or your electronic device.
- A secure Wi-Fi connection will provide increased confidentiality.
- Your counsellor will use an encrypted platform. There is implied risk that confidentiality may be breached when using the internet.
- If the connection drops, the counsellor will contact you via text/phone/email to discuss how to complete the session.
- If the internet fails or the call is disconnected and you are in an emergency call 911 or a crisis centre, or go to the closest emergency services. Call back the counsellor after you have contacted emergency services.

Name _____ Date _____

Signature _____